

CA107192

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee: _____

For Commission Action on: _____

DESCRIPTION OF ITEM:

RESOLUTION AMENDING THE FY 2009-2010 OPERATING BUDGET OF THE JUVENILE COURT OF MEMPHIS AND SHELBY COUNTY AND AMENDING THE POSITION CONTROL BUDGET TO CARRY FORWARD REMAINING STATE OF TENNESSEE GOVERNOR'S INITIATIVE GRANT FUNDS IN THE AMOUNT OF \$63,006.00 FOR THE PROVISION OF INTENSIVE CASE MANAGEMENT SERVICES AND TO APPROPRIATE SAID FUNDS. THIS ITEM REQUIRES EXPENDITURE OF STATE GRANT FUNDS IN THE AMOUNT OF \$63,006.00. SPONSORED BY COMMISSIONER SIDNEY CHISM.

CHECK ALL THAT APPLY BELOW:

_____ This Action does NOT require expenditure of funds.

 X This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ _____; County CIP Funds- \$ _____

Federal thru State Grant Funds: \$ _____; State Gas Tax Funds: \$ _____

Federal Grant Funds: \$ _____ State Grant Funds: \$63,006.00

Other funds (Specify source and amount): \$ _____

Other pass-thru funds (Specify source and amount): \$ _____

Originating Department: Juvenile Court – Governor's Initiative Grant

APPROVAL:

Dept. Head: _____
(Type your name & phone #.) (Initials) (Date)

Elected Official: Dini Malone 405-8518 DM 8/4/09
(Type your name & phone #.) (Initials) (Date)

Division Director: _____
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: _____
(Type your name & phone #.) Richards 8/17/09 (Initials) (Date)

Finance Dept. Mike Swift MS 8/18/08
(Type your name & phone #.) (Initials) (Date)

County Attorney: Mary L. Bright mlb 8/4/09
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James F. Huntzicker 545-4514 JFH 8/17/09
(Type your name & phone #.) (Initials) (Date)

SUMMARY SHEET

I. Description of Item

This is a housekeeping resolution to carry forward remaining state grant funds from the Tennessee Governor's Initiative Grant in the amount of \$63,006.00 for the period of July 1, 2009 through December 31, 2009. The grant provides funding for the Project Safe Neighborhoods initiative through intensive case management services of delinquent juveniles assigned to the Court's Youth Services Bureau.

II. Source and Amount of Funding

Remaining State grant funds in the amount of \$63,006.00 from the Governor's Initiative Grant, Fund-Org 220-706154 to be carried forward and allocated as follows:

- Revenue, State Grants \$63,006.00
- Salaries & Benefits, 2 Counselor Positions \$47,689.00
- Various O&M Line Items, per Exhibit A \$15,317.00

No local match is required for this grant.

III. Additional Information Relevant to Approval of this Item

The Governor of the State of Tennessee awarded Shelby County Government an amount of \$200,000.00 to provide funding for the Project Safe Neighborhoods initiative during FY 2006-2007. One of the goals of the Project Safe Neighborhoods initiative is to reduce the increasing number of gun related crimes. Funds are allocated to Juvenile Court to enhance case management of juvenile offenders who enter the juvenile justice system on gun related charges. The grant provides funding for salaries and benefits of two (2) Counselor A positions and intense supervision of juvenile offenders via electronic monitoring utilizing Geospatial Positioning Offender Management System (GPS).

Budget amendment is required to carry forward remaining grant funds for the period of July 1, 2009 through December 31, 2009.

ITEM # _____

PREPARED BY: Dini Malone

SPONSORED BY COMMISSIONER CHISM

APPROVED BY: 

DESCRIPTION OF ITEM:

RESOLUTION AMENDING THE FY 2009-2010 OPERATING BUDGET OF THE JUVENILE COURT OF MEMPHIS AND SHELBY COUNTY AND AMENDING THE POSITION CONTROL BUDGET TO CARRY FORWARD REMAINING STATE OF TENNESSEE GOVERNOR'S INITIATIVE GRANT FUNDS IN THE AMOUNT OF \$63,006.00 FOR THE PROVISION OF INTENSIVE CASE MANAGEMENT SERVICES AND TO APPROPRIATE SAID FUNDS. THIS ITEM REQUIRES EXPENDITURE OF STATE GRANT FUNDS IN THE AMOUNT OF \$63,006.00. SPONSORED BY COMMISSIONER SIDNEY CHISM.

WHEREAS, The Shelby County Government was awarded an appropriation of \$200,000.00 by the Governor of the State of Tennessee to provide funding for the Project Safe Neighborhoods initiative; and

WHEREAS, The Shelby County Commission previously approved an extension to the contract terms through September 30, 2009; and

WHEREAS, It is necessary to amend the Revenue, Salaries, and O&M Line Items in order carry forward remaining grant funds in the amount \$63,006.00 and expend these funds; and

WHEREAS, It is necessary to extend the contract terms through December 31, 2009.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, that the FY 2009/2010 Operating Budget of the Juvenile Court of Memphis and Shelby County is hereby amended and funds appropriated per Exhibit A which is attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, that the Position Control Budget is hereby amended as per Exhibit B, which is attached hereto and incorporated hereinto by this reference as if fully set forth herein.

BE IT FURTHER RESOLVED, that the contract is hereby extended through December 31, 2009.

BE IT FURTHER RESOLVED, that the Mayor and the Director of Administration and Finance are hereby authorized to issue their warrant or warrants to the extent of appropriations made in this resolution pursuant to the terms and conditions of said grant, and to take proper credit in their accounting therefor.

A C Wharton Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED _____

EXHIBIT A

JUVENILE COURT OF MEMPHIS AND SHELBY COUNTY
BUDGET AMENDMENT - GOVERNOR'S INITIATIVE GRANT
JULY 1, 2009 - DECEMBER 31, 2009

ACCOUNT NUMBER	DESCRIPTION	CURRENT BUDGET	ADJUST- MENT	BUDGET AS AMENDED
<u>FUND/ORG: 220-706154</u>				
4330	STATE GRANTS	0	(63,006)	(63,006)
5102	SALARIES & LABOR	0	34,393	34,393
5510	RETIREMENT SYSTEM CO A	0	2,493	2,493
5511	OPEB	0	2,580	2,580
5516	MEDICARE COVERAGE - MQFE	0	499	499
5520	GROUP LIFE INSURANCE	0	234	234
5543	CIGNA INSURANCE	0	6,294	6,294
5560	LONG TERM DISABILITY	0	550	550
5591	OJI EXPENSE	0	533	533
5592	UNEMPLOYMENT COMP	0	113	113
6446	LOCAL TRANSPORTATION	0	3,034	3,034
6726	EQUIPMENT - LEASE/PURCHASE PMTS	0	12,283	12,283
Net Operations		0	0	0

EXHIBIT B

JUVENILE COURT OF MEMPHIS AND SHELBY COUNTY
POSITION CONTROL BUDGET AMENDMENT - AOC MEDIATOR GRANT
JULY 1, 2009 - DECEMBER 31, 2009

POSITION NO	JOB TITLE	NAME	STATUS	FUND/ORG	SALARY	
					MONTHLY	6 MONTHS
060578	Counselor A	N. Dyer	Durational, Full Time	220-706154	3,016.12	18,096.72
070595	Counselor A	M. Crisp	Durational, Full Time	220-706154	2,716.00	16,296.00
					5,732.12	34,392.72

Smith, Aetna

From: Malone, Dini
Sent: Monday, August 17, 2009 2:23 PM
To: Hutchinson, Grace
Cc: Richards, Wanda; Johnson, Brenda; Smith, Aetna; Taylor, Pam
Subject: RE: Governor's Initiative Grant Resolution

Thank you. We'll proceed with the resolution.

-----Original Message-----

From: Hutchinson, Grace
Sent: Monday, August 17, 2009 1:29 PM
To: Malone, Dini
Cc: Johnson, Brenda; Richards, Wanda; Smith, Aetna
Subject: RE: Governor's Initiative Grant Resolution

Dini,

Forward this email to Wanda on my behalf. I have received verbal authorization throughout this process that the funds are ours until spent. This was a direct appropriation from the Governor and not part of the standard grant process on behalf of the state. If further information is needed, please ask Wanda or her representative to contact me. There will not be additional funding once these funds are expended.

Grace Hutchinson

Grace Hutchinson

Deputy Director, Division of Administration and Finance

Shelby County Government

160 N. Main St. Suite 850

Memphis, TN 38103

Grace.hutchinson@shelbycountyttn.gov

901-545-4429

Fax 901-545-3490

From: Malone, Dini
Sent: Monday, August 17, 2009 10:31 AM
To: Hutchinson, Grace
Cc: Johnson, Brenda; Richards, Wanda; Smith, Aetna
Subject: Governor's Initiative Grant Resolution

Grace,

I prepared the attached resolution to carry forward remaining Governor's Initiative grant funds (Fund 220) and to extend the grant an additional 90 days through 12/31/09. Wanda Richards needed written authorization from you in order to extend the grant period. Last year we received verbal authorization from you to extend the grant to 9/30/09. Due to the limited number of gun related charges appropriate for the program, we have sufficient funds to carry us through 12/31/09 pending your approval. Please advise if the extension is appropriate. Thanks.

Dini Malone

Director, Administrative Services

Juvenile Court of Memphis & Shelby County

616 Adams Ave, Memphis, TN 38105

Dini.Malone@shelbycountyttn.gov

(901) 405-8888

Smith, Aetna

From: Smith, Aetna
Sent: Friday, August 14, 2009 12:27 PM
To: Malone, Dini
Cc: Richards, Wanda
Subject: RE: Revised Resolution Carry Fwd Fund 220

Dini,

Good Afternoon. Based on a payroll edit report for the 8/15/09 payroll, I noticed some unfunded salaries/fringe tied to the Youth Services Bureau Grant Fund 220. (The filled positions are: No. 060578 and No. 070595; No. 090571 is vacant.) As we discussed earlier, you said the grant period has been extended and mentioned that Grace Hutchinson has the documentation to support this extension.

Since she's back this week, were you able to gather the documentation?

In order to meet the commission deadline to get the resolution on the next agenda, we'll need to get this documentation and resolution by early next week. Does that sound plausible?

Please let me know!
 Thank you,
 Aetna
 545-4472

From: Smith, Aetna
Sent: Wednesday, August 05, 2009 9:51 AM
To: Malone, Dini
Subject: RE: Revised Resolution Carry Fwd Fund 220

Dini,

Wanda is going to speak with Mike Swift and see what he thinks about the documentation issue for the extension. As soon as they finish, I'll let you know.

Thanks!
 Aetna

From: Smith, Aetna
Sent: Wednesday, August 05, 2009 9:08 AM
To: Malone, Dini
Subject: RE: Revised Resolution Carry Fwd Fund 220

Dini,

I have reviewed the Fund 220 resolution and these are the things we need:

1. We at least need an e-mail from the State of Tennessee, Dept. of Finance and Administration/Office of Criminal Justice Programs that extends the grant contract/agreement to December 31, 2009. (We'd prefer a letter.)
2. In your Exhibit A, how was the CIGNA amount calculated? These are the FY 10 options (at end of this e-mail) and \$6,000 is either too much for one person or not enough for two people. I'm sure Human Resources can verify what type of insurance, if any, the two employees have. Once you increase or decrease the CIGNA amount, then you'd need to increase or decrease something else on Exhibit A.
3. On Exhibit A, Account 6794 no longer exists. Please use Account 6726 Equipment Lease/Purchase.
4. On Exhibit B, the salary amounts reported for the two employees are not monthly, they are per pay period. So, please change N. Dyer's salary to: \$3,016.12 and M. Crisp's salary to: \$2, 716, to reflect monthly amounts.

Thanks and please send the e-mail from the state extending the grant period as soon as you can.
 Aetna
 545-4472

8/17/2009

Fringe Benefit/Health Rate Information

ACCT NAME	ACCT NO	Account No	FY 06 Rate	FY 07 Rate	FY 08 Rate	FY 09 Rate	FY 10 Rate	FY11 Rate
PENSION	5510	5510	13.500%	13.500%	13.500%	7.000%	7.250%	8.000%
OPEB	5511	5511				6.750%	7.500%	8.250%
FICA	5515	5515	6.200%	6.200%	6.200%	6.200%	6.200%	6.200%
MQFE MEDICARE (93%)	5516	5516	1.350%	1.350%	1.350%	1.450%	1.450%	1.450%
GROUP LIFE INS	5520	5520	0.624%	0.792%	0.680%	0.680%	0.680%	0.680%
LONG TERM DISABILITY	5560	5560	0.580%	0.840%	1.600%	1.600%	1.600%	1.600%
OJI EXPENSE	5591	5591	1.550%	1.550%	1.550%	1.550%	1.550%	1.550%
UNEMPLOYMENT	5592	5592	0.329%	0.329%	0.329%	0.329%	0.329%	0.329%
Carrier Name	Account	FY05 Cost	FY 06 Rate	FY 07 Rate	FY 08 Rate	FY 09 Rate	FY 10 Rate	FY11 Rate
None		0	0	0		0	0	0
PPO-United	5540	6,934	7,766	7,420	8,897	9,298	10,228	11,158
PPO-United	5540	2,896	3,244	3,099	4,343	4,538	4,992	5,446
POS-Cigna	5543	6,809	7,626	7,285	7,814	8,165	8,982	9,798
POS-Cigna	5543	2,845	3,186	3,045	3,828	4,000	4,400	4,800
Vacant position	5543	4,521	5,064	4,000	4,400	4,598	5,058	5,518

From: Malone, Dini

Sent: Tuesday, August 04, 2009 11:49 AM

To: Smith, Aetna; Bright, Mary

Cc: Martin, Johnathan; Johnson, Brenda

Subject: Revised Resolution Carry Fwd Fund 220

Aetna/Mary:

Attached is the resolution with your suggested edits and additional corrections to the grant amount and contract terms for your review. After speaking to Brenda Johnson and Mamie Jones, we determined it would be best to expend the entire remaining funds in the total amount of \$63,006 and extend the terms through 12/31/09. During previous discussions Grace Hutchinson, it was suggested since the funds were already received by County, we need to expend the entire \$200,000 allocated to the project. Brenda will forward a spreadsheet with the list of expenditures since inception. Please contact me if you have any questions. Thanks. Dini

Dini Malone

Director, Administrative Services

Juvenile Court of Memphis & Shelby County

616 Adams Ave, Memphis, TN 38105

Dini.Malone@shelbycountyttn.gov

(901) 405-8888